



THE BASIC ASSURANCES® SHORT EVALUATION ARE YOU ON *BASE*?

When it comes to:	Do you know...?	Are you sure ...?	What needs to change?....	SO THAT....
Rights Protection and Promotion	If your policies describe due process procedures?	That your Human Rights Committee is working and effective?		People exercise rights AND People are treated fairly
Dignity and Respect	If people are paid fairly for the work they do?	That staff are trained to promote dignity and respect and to recognize each person as an individual?		People are respected
Natural Support Networks	Whether your policies and practices address how your organization assists people to access their natural support networks?	That staff receive training to support people to keep in touch with their friends and families?		People are connected to natural supports
Protection from Abuse Neglect, Mistreatment and Exploitation	If people are supported to report allegations of abuse, neglect, mistreatment, and/or exploitation?	That your definitions for abuse, neglect, mistreatment, and exploitation are comprehensive and specific?		People are free from abuse and neglect
Best Possible Health	If current and relevant health care evaluations and screenings are documented in people's records?	That people choose their own health care providers?		People have the best possible health
Safe Environments	If individualized safety assessments are completed on an ongoing basis and reviewed at least annually?	That design modifications have been made to facilitate accessibility and safety based on people's needs?		People are safe
Staff Resources and Supports	If an annual hiring plan is developed and implemented based on an analysis of turnover, availability of qualified candidates, supports needed by people, and other relevant data such as the length of time it takes to hire staff?	That your organization has a system that addresses people's preferences and choices when identifying regularly assigned staff for them?		People realize goals
Positive Services and Supports	If people direct the development of their plans or are supported to do so?	That people receive only the amount of behavioral or medical support necessary to prevent harm to themselves or others?		People choose services
Continuity and Personal Security	If people supported by your organization participate in the development of its philosophy, vision, mission, beliefs, policies and procedures, and daily routine?	That people and/or their legally authorized representative(s) have access to, use and contribute to the information that is in their records if they choose to do so?		People experience continuity and security
Basic Assurances® System	If you have a policy that describes your organization's commitment to attain and maintain the presence of Basic Assurances® over time?	That your policy and practice is coordinated and interrelated across various programs and departments around the flow of services and supports provided to people?		Your organization has a person-focused, integrated quality management system